

INTERACCIÓN Y PERSPECTIVA

Revista de Trabajo Social

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GUIDELINES FOR AUTHORS

1. Interaction and Perspective. Revista de Trabajo Social, affiliated with the Faculty of Legal and Political Sciences of the University of Zululand (LUZ), is a scientific publication dedicated to the dissemination of original and unpublished research results. The journal referees works that contribute significantly to the knowledge of Social Work in all its dimensions, as well as research from the Social Sciences with a markedly interdisciplinary approach. Interdisciplinarity is a central and cross-cutting objective of our editorial policy. Manuscripts submitted must not have been simultaneously proposed to other publications.

2. Format and submission process Manuscripts must be submitted in a compatible word processor format (Microsoft Word.docx).

3. Types of manuscripts

Interacción y Perspectiva. Revista de Trabajo Social accepts the following types of contributions for review and publication:

- a) Research articles: documents presenting original results derived from completed research projects or projects in advanced stages. They must strictly follow the IMRyD structure (Introduction, Methodology, Results, and Discussion), in addition to including Conclusions and Bibliographic References.
- b) Review or essay articles: analytical documents that offer a critical, interpretive, or theoretical perspective on a specific topic in the social sciences. They must be based on an exhaustive review of original sources and current literature, providing a novel synthesis to the field of knowledge.
- c) Case reports: in-depth studies of particular situations or experiences within the field of social work. They should include a detailed description of the case, a systematic review of analogous literature, and a reflection on the practical or theoretical implications of the findings.
- d) Short communications or pre-prints: preliminary versions of high-impact original research that has not yet been published in conference proceedings or journals, allowing for the rapid dissemination of significant findings.
- e) Bibliographic reviews (non-refereed): critical and descriptive analyses of recently published books or specialized journals (maximum 3 years old). Their acceptance is at the discretion of the editorial committee.
- f) Profiles and biographical notes: texts intended to highlight the academic and professional careers and social impact of prominent figures in social work and the social sciences.

- g) Translations and historical documents: Spanish versions of classic or contemporary texts of high relevance to the discipline, provided that the corresponding author and translation rights permissions have been obtained.
4. Articles will be accepted throughout the year.
5. A maximum of 5 authors per article to be published will be accepted.
6. Editorial Guidelines
- a) Manuscript Structure
1. First page (Cover page): must contain the title of the work (concise and explanatory), the short title (running head) of no more than 50 characters, the names of the authors with their respective ORCID (full link), and institutional affiliation (Department, Faculty, Institution, City, Country, and email address). An "Author's Note" must be included with the contact email address of the corresponding author. Sensitive data (telephone numbers for security and privacy reasons) must be removed.
 2. Second page (Abstract): abstract in Spanish and English (maximum 250 words). It should be a single paragraph, without indentation, describing the objective, methodology, results, and conclusions. At the bottom, include five keywords extracted from standardized thesauri (e.g., UNESCO), separated by commas and in lowercase.
 3. Acknowledgments and funding: these are located at the end of the main text, before the references. It is mandatory to declare the source of funding and the project code, if applicable.
- b) Format and length
- Length: between 15 and 25 pages for research articles.
 - Typography and design: Times New Roman 12 pt or Arial 11 pt font. The entire document should be double-spaced (including references), with no extra space between paragraphs.
 - Margins: 2.54 cm (1 inch) on all four sides.
 - Numbering: top right, starting from the cover page.
- c) Tables, figures and Photographs
- These should be inserted within the text, not on separate sheets, to facilitate digital reading.
- Format: numbered consecutively (Table 1, Figure 1) in bold. The title goes on the following line in italics.
 - Tables must be submitted in Word format (editable, not as an image).
 - Figures: The font type and size must be uniform, with a resolution of 300 dpi, in JPG or TIFF format.
 - Photographs may be in black and white or color, in JPG or TIFF format, with a resolution of 300 dpi.
 - Notes: footnotes are only used at the bottom of the table/figure to explain abbreviations or sources. According to APA 7, tables do not have vertical lines. It is mandatory to identify the source of the table.

d) Headings (Title Levels)

- Level 1: Centered, bold, upper and lower case.
- Level 2: Left aligned, bold, upper and lower case.
- Level 3: Left aligned, bold, italics, upper and lower case.

e) In-text citations (Author-date system)

The standard APA 7 format is used:

- Narrative citation: González (2024) states that...
- Parenthetical citation: (González, 2024).
- Direct quotation (less than 40 words): enclosed in quotation marks and indicating the page with the abbreviation “p.” (e.g., González, 2024, p. 24). If there are several pages: (pp. 24–25).
- Three or more authors: abbreviated from the first mention using “et al.” (e.g., González et al., 2024).
- Note on colons: in APA 7, colons (:) are not used to separate the year from the page; a comma and the abbreviation “p.” are used.

f) Bibliographic references (List at the end)

Only cited sources are included. Use a hanging indent and alphabetical order. It is mandatory to include the DOI in full URL format (<https://doi.org/...>) for all sources that have one.

Updated examples:

- Books: Last name, N. (Year). Book title in italics. Publisher.
Castellano, A. M. (2007). *Popular planning and dialogue of knowledge*. Publications of the Vice-Rectorate for Academic Affairs of the University of Zulía.
- Book chapters: Last name, N. (Year). Chapter title. In N. Last name (Ed.), Book title (pp. xx–xx). Publisher.
León U., J. (2010). Health and popular participation: towards full citizenship. In J. Lévy & M. Malo (Eds.), *From participation in health to the construction of popular power* (pp. 17–30). IAES.
- Journal articles: Last name, N. (Year). Title of the article. Journal name, volume (number), pages. URL or DOI.
Pereira Jardim, L. (2008). Social theory and the conception of work: a look at 19th-century theorists. *Gaceta Laboral*, 14 (1), 81–101.
- Internet sources: Last name, N. (Day, month, year). Title of article or page. Name of site. URL. (“Date accessed” is no longer used unless the source changes frequently).
Hernández, D. R. (January 25, 2008). The blogosphere has more than 60,000 local blogs. *El Universal*. http://www.eluniversal.com/2008/01/25/ccs_art_la-blogosfera-cuenta_686549.shtml. Date consulted: 02/04/09.

Updated: March 12, 2026